

Guidelines for Non-Board Members Attendance at Meetings

Per the St. Louis Archdiocese's Manual for Parish Boards of Education and the Christ, Prince of Peace School Board Constitution:

- Non-Members are welcome to attend regularly scheduled open sessions as observers. Non-members will not have the opportunity to enter the discussions and deliberative actions of the board.
- If a non-member wishes to address the board about an issue, he/she is required to make arrangements with the board president no less than 7 days prior to the scheduled meeting. The following information needs to be specified between the non-member and president so that the agenda may be planned accordingly:
 - The topic being addressed
 - The number of speakers wishing to address the board
 - The length of time each speaker requests to address the board
- If non-members have questions following the observation of an open session, they may contact the board president, the pastor, or the principal after the meeting for further discussion.
- Non-members are not allowed to observe or address the board during executive or closed sessions, which may occur at a regularly scheduled meeting after an open session. Non-members will be excused from the meeting at this time.