

## ***CPOP Advisory School Board Minutes***

***February 1, 2021***

***Mission Statement:*** The mission of Christ, Prince of Peace Catholic Elementary School is to educate and nurture the whole child - body, mind and spirit - in a Christ-centered, loving environment.

Attendance: Father Chris Dunlap, Cindy Fichter, Kelly Suellentrop, Patrick Barry, Krista Baucom, Rene Callahan (PTO), Jane Eschmann (Principal Mentor), Emily Genovese, Eric Hannah, Andy Denny, Nicole Rogles, Kathy Schoenekase, Nicole Vehige.

Meeting was called to order at 5:37pm. Opening Prayer: Father Chris

Minutes from the January regular session meeting were reviewed and approved. Pat Barry moved to approve the minutes and Krista Baucom seconded.

Minutes from the January budget meeting were reviewed and approved. Krista Baucom moved to approve the minutes and Emily Genovese seconded.

### **Pastor's Report: Father Chris Dunlap**

Father thanked Mrs. Fichter for leading an outstanding Open House on Sunday, January 31. The event was a great success with 29 families attending.

Father reported good attendance at the 9:45 Mass before Open House, and commended the students who spoke about CPOP and the benefits of attending a Catholic school.

Fish Fry has officially been cancelled for this year due to Covid.

Lent begins February 17. 6:30am, 8am, and 7pm Masses will be offered on Ash Wednesday. The students will watch the live streamed 8am Ash Wednesday service in their classrooms. Per Archdiocesan guidance, ashes will be sprinkled on the heads this year instead of marked on the forehead.

There will be Stations of the Cross every Friday during Lent, and time designated for confession. This information will be communicated via Flocknotes and the parish website.

The parish retreat has been rescheduled for March 26, 27, 28 at the Marianist Retreat Center. More details to follow.

CPOP turns 50 this year (1971-2021). Emily Genovese and Jill Wenk are leading a team of parishoners helping to organize the parish wide celebration. The kick off will be October 2nd beginning with Mass with Archbishop Rozanski presiding followed by a celebration reception. A new parish directory will also be made this year.

### **Principal's Report: Cindy Fichter**

Cindy expressed her gratitude to the faculty, staff and volunteers who helped with Open House on January 31. As was noted, 29 families attended, and Cindy has continued to receive phone call follow ups from interested prospective families.

Cindy and members of the Marketing Committee will be following up with all visiting families who attended Open House with thank you notes.

Lots of fun activities are planned for Catholic Schools Week this week. Friday, February 5 is a noon dismissal day.

The registration letter will be coming out soon. Still making some adjustments with FACTS before sending it out. The K-8 registration fee will be \$250 (per student), but families will only be charged \$150 (per student) at time of registration. The remaining \$100 (per student) will be paid through the FACTS Family Portal on May 1, 2021. The ELC registration fee will be \$150.

Registration will be open to current and new families. New families will be put in a two week hold allowing current families to first be placed. Communication will go out making sure all current families know not to delay in getting registered to ensure placement.

There will be no Iowa Assessment standardized tests this year.

#### **PTO Report: Rene Callahan**

The first regular session meeting was held on January 14, and it included an emphasis on self care and stress management. School counselor, Michelle Claudin, spoke about stress coping mechanisms. The next meeting will be March 24 at 7pm.

\$80 was raised from Jimmy John's night on January 28.

A virtual trivia night is being explored. Suggestion was made to consider utilizing the Kahoot program for the event.

It is uncertain if the Easter Egg Dash event will occur this year or not.

The contract for Carnival is still in place, but the event is not looking feasible at this point.

#### **Financial Report: Eric Hanna and Patrick Barry**

No report

#### **Development Report: Nicole Vehige**

Plans are underway for an online auction featuring in house items sometime this spring in April or May.

Nicole also presented another fundraising possibility: an online raffle called Queen of Hearts. The Development Committee will meet further to discuss this option and present it in greater detail to the School Board.

#### **Marketing Report: Nicole Rogles**

Nicole expressed her gratitude on behalf of the Marketing Department to Cindy Fichter, the school board, staff, and faculty for their support, help and presence at the Open House on January 31.

Looking to spring, the Marketing Department will be ready to place *Blessings* signs for spring sacraments. They also plan to have a marketing presence should any in person event, such as the Easter Egg Dash, take place this semester.

There are still plans for a new marketing video, but decision was made not to rush production at this point in time. This is definitely something that will be revisited down the line.

**Technology: Andy Denny**

No report

**President's Report: Kelly Suellentrop**

A short video from Father Chris, Mrs. Fichter, and Kelly will be sent out later this month in lieu of the State of the School meeting.

The meeting was adjourned at 6:41pm. The next School Board Meeting will be March 1 at 5:30pm.

Notes submitted by Kathy Schoenekase.