

## ***CPOP Advisory School Board Minutes***

***August 3, 2020***

***Mission Statement:*** The mission of Christ, Prince of Peace Catholic Elementary School is to educate and nurture the whole child - body, mind and spirit - in a Christ-centered, loving environment.

Attendance: Father Chris Dunlap, Cindy Fichter, Kelly Suellentrop, Pat Barry, Krista Baucom, Rene Callahan (PTO), Andrew Denny, Emily Genovese, Eric Hannah, Nicole Rogles, Kathy Schoenekase, Nicole Vehige.

Meeting was called to order at 5:36pm. Opening Prayer: School Board Prayer - Kelly Suellentrop  
Minutes from the June meeting were reviewed and approved. Andy Denny moved to approve the minutes and Eric Hannah seconded.

### **Pastor's Report: Father Chris Dunlap**

Dominic Richard has been hired as the new Director of Music and Liturgy. He will begin in October.

With new CDC guidelines, Mass attendance has been light. Mass contributions are down.

Excited about safely welcoming the kids back to school. Father and Mrs. Fichter will be putting out a welcome video in anticipation of their return.

First Communion has been rescheduled for September 19th. Plans will be adjusted as needed per county guidance and regulation.

### **Principal's Report: Cindy Fichter**

Updates to the School Handbook have been made to reflect changes due to Covid-19. These changes (such as no birthday visits for lunch, no field trips at this time etc) will be added as an addendum rather than permanent changes to the document.

The CPOP Covid-19 Task force led by Father Chris and Mrs. Fichter worked together over the summer to determine what would be the best plan for our community. School will look and feel different in order to make space for students to spread out. Careful attention has been given to making sure our building is in accordance with county guidelines for occupancy and required social distancing, including that all desks are at a minimum of three feet apart.

More information regarding specific changes at school will be coming out in the days ahead relating to all that will be done at school to make it the safest possible environment. Also forthcoming will be a Google form for parents to communicate questions or concerns. As always, parents are encouraged to bring their questions and concerns to Father Chris and Mrs. Fichter.

Corrugated clear desk shields will be ordered for teachers to provide added protection between teachers and students. The desk shields will be made available for families interested in ordering them for their student(s). The cost will be around \$15 a shield.

Get It Done Day (August 17) will be spread out over a longer day this year. There will be a schedule similar to how the end of the school year book drop off/summer work pick up day went in May. Student pictures will still be a part of this day, and students will have the opportunity to drop off school supplies and meet their teacher.

There are currently 38 ELC students enrolled and 170, K-8 students. There are students on a wait list, however no new students are being enrolled at this time in order to maintain social distancing in our building.

Plans are well underway should a return to online learning be needed. As this is a fluid situation, teachers will be ready to make that adjustment should it be necessary.

Teachers will be recording portions of direct instruction that can be shared online (not live - but recorded) for absent students.

Jean Sinovic, school Learning Consultant, will not be returning this year. Her replacement has been hired. All other faculty members will be returning. A new ELC4 teacher has also been hired, as there are 28 ELC4 students and will be split into two classes.

A back to school welcome video will be coming out soon. As part of this video, students will get a glimpse of some changes they can expect at school this year.

#### **PTO Report: Rene Callahan**

Brainpop and the Discovery streaming programs have both been approved again this year.

Possible fundraising opportunities are being explored. Hand sanitizer key chains will be available for sale for \$5 at GIDD and other beginning of the year events.

Ice cream social events will be held virtually next week.

#### **Financial Report - Eric Hannah**

No report

#### **Development Report - Kelly Suellentrop**

The fall auction and raffle will be postponed until second semester.

**Marketing Report-** Nicole Rogles

Given that the current focus is not on recruitment at this time, Nicole with help from Michelle Yates is focusing on making sure all data on marketing pieces is accurate and up to date in order to be ready to hit the ground running when focused recruiting resumes.

New family welcome signs will be placed in yards later this month.

**Technology Report** - Andy Denny/Cindy Fichter

FACTS training sessions underway. FACTS will offer a more comprehensive suite this year. More information on this expanded platform to follow at Back to School Parents' Night on August 13.

New computers have been ordered and are expected anytime thus meeting the One to One device goal for 5th-8th graders decided upon in May.

**President Report** - Kelly Suellentrop

Dates for the mandatory training meeting for new school board members have not yet been announced.

New school board member committee placement: Krista Baucom will help Nicole Vehige with Development. Nicole Rogles will lead Marketing with help from Michelle Yates. Emily Genovese will be a member at large.

Kathy Schoenekase will be sending board members teacher/faculty assignments for thank you correspondence done at the beginning of the year, Christmas, and end of the school year.

The meeting was adjourned at 7:46pm. The next School Board Meeting will be September 14th at 5:30 pm.

Notes submitted by Kathy Schoenekase.